

# **2018/2019 JUDICIAL CLERKSHIP JOB POSTING**

**POSITIONS AVAILABLE:**           **Two Judicial Clerkships in the Civil Division**

**EMPLOYER:**                               **ALLEN SUPERIOR COURT**

**ADDRESS:**                               Room 208 Allen County Courthouse  
715 S. Calhoun Street  
Fort Wayne, Indiana 46802

**Contact Person:**                   John McGauley   john.mcgale@allensuperiorcourt.us  
Phone: 260-449-7587  
Fax: 260-449-7919

**Resumes accepted from 3L students - please include Transcript,  
Writing Sample, and References**

**Applications should be submitted no later than October 31, 2017**

## **Fact Sheet**

The following contains general information concerning the judicial clerkship position with the Allen Superior Court.

- Term of Appointment: (August 6, 2018 – August 9, 2019)
- Salary: (2018) Not less than \$1,782 bi-weekly
- The clerkships will be for the following judges of the Civil Division; each law clerk would work for two judges as follows:

Judge David J. Avery and Judge Stanley A. Levine

Judge Nancy Eshcoff Boyer and Judge Craig J. Bobay

- Orientation Week:

Successful applicants shall report to work on Monday, August 6, 2018, in order that he/she may spend a week with the incumbent clerk for the purpose of orientation.

- Work Day:

The Allen Superior Court is open to the public from 8:00 a.m. until 12:00 noon and from 1:00 p.m. until 4:30 p.m. daily. All employees are expected to promptly observe starting times. The requirements of the position may necessitate the law clerk to work beyond the normal public business hours.

- Benefits:

Medical Insurance - Allen County offers optional plans for group medical insurance.

Paid Holidays – According to the schedule that is approved by the Allen Superior Court Board of Judges.

Ten additional days off (for vacation, illness, interviews, etc.) during term of appointment.